

FREELAND CE PRIMARY SCHOOL

Dear Parent/Carer

APPLICATION FOR FREE SCHOOL MEALS

We would like to make you aware of the 'Free School Meals' scheme which operates in our School. **If you are eligible for any of the benefits listed below, please let us know because your child could be entitled to additional funding. This is different to the government initiative providing Free School Meals to all children up to end of Year 2**

Pupils whose parents/guardians are in receipt of particular support payments and meet certain criteria may be eligible to receive free school meals. The relevant support payments include:

- **Income Support (IS)** – proof of entitlement is in the form of a Job Centre plus letter or FF260 form.
- Income Based **Jobseekers Allowance (IBJSA)** – proof of entitlement is in the form of a Job Centre plus letter.
- Support under part VI of the **Immigration and Asylum Act 1999** – proof of entitlement is in the form of a Home Office letter.
- **Child Tax Credit** with an annual income (as assessed by the Inland Revenue) that does not exceed £16,190 (**the parents/carers must not have working Tax Credit**) – proof of entitlement is assessed by the "TC602 Award Notice" by viewing the information inside the box on the first page
- **State Pension Credit** – proof of entitlement is assessed by the "Pension Credit M1000 Award Notice". The "How Pension Credit Has Been Worked Out For ..." section of this form clearly shows details of any Guaranteed Pension Credit in payment.
- **Employment and Support Allowance (ESA)** has been introduced to replace both Incapacity Benefit and Income Support.
 - **ESA (IR)** will be an eligible benefit for Free School Meals – proof of entitlement is a letter or a statement from the Department of Work and Pensions/Job Centre Plus
 - **ESA (C)** recipients are **not** eligible for Free School Meals

Should you feel you might qualify, please contact the School Office for an application form and return this with your proof of entitlement (original up to date copies must be produced and are unable to authorise for free school meals without the necessary paperwork).

Should you be entitled to the free school meals scheme you should be aware that you have a legal duty to inform your school of any changes to your support payment. Re-application to the scheme will be required on a six monthly basis.

Yours sincerely

Sarah Nickelson
Headteacher