

Freeland CE Primary School
Performance and Standards Committee Terms of Reference
2020-21

1. Membership

The following full Governors are members:

Toby O'Neil
Caroline Taylor
Sarah Nickelson
Alice Harden
Janet Faulkner
Matthew Coolin (Chair)
Penny McCarthy
Nick Dawson
Sophie Dawes
Chris Wood
Sian Rees

The Clerk is:

Alice Harden

Quorum

The Quorum is a minimum of 6 Governors, of which the majority shall be non-staff Governors.

2. Meetings

Members of the Committee are entitled to seven days notice of a meeting and to receive an agenda. The Committee Chair may allow a shorter timescale if s/he decides the issue needs urgent attention.

Other members of the governing body may attend any meeting of any Committee, but they may not vote.

Where there is a tied vote, the matter must be referred to the full governing body for consideration.

3. Chairmanship

The Chair of the Committee is Matthew Coolin.

If the Chair is absent from a meeting, another Governor may be elected to take the chair for that meeting.

4. Partnership with the Headteacher and Chair of Governors

In carrying out its functions the Committee will receive information and advice from the Headteacher and other staff and will actively seek opportunities for wider consultation where appropriate.

5. Minutes

All Committee meetings must be minuted. The minutes must be circulated to Committee members and copied to full Governors who are not members of the Committee within a reasonable period (if possible, one week) after the meeting.

6. Terms of Reference

The Committee has delegated powers to carry out the specific tasks listed below. The Committee must report back to the full governing body on matters that require a formal decision/vote:

1. Ensure the curriculum and EYFS curriculum are taught to all pupils
2. To agree or reject, monitor and modify curriculum policy
3. To review, amend and ratify curriculum policy
4. To monitor, evaluate and review implementation of the curriculum policy and ensure that it contributes to community cohesion
5. Provision of sex education – make and keep up to date a written policy
6. To monitor targets and publish pupil achievement
7. To monitor standards of teaching and implement the performance monitoring of the Headteacher
8. To ensure that the school is in session for 380 sessions in a school year. (190 days)
9. To decide which subject options should be taught having regard to resources, and implement provision for flexibility in the curriculum (including activities outside school day)
10. To review and monitor annually the school's SEND policy
11. To ensure that the school appoints a SENDCO, and that the SENDCO attends appropriate training
12. To ensure that the school has appointed a designated teacher to support the achievement of Looked After Children

13. To review, where necessary amend, and monitor the governing body's other policies to ensure inclusion (in regard to gender, social disadvantage, race equality and disability discrimination)
14. To monitor pupil achievement against targets
16. Ensuring provision of RE in line with school's basic curriculum
17. Monitor the Christian distinctiveness of the school and report on SIAMS
18. Research and review the opportunities/challenges arising from extended school provision (from a pupil learning perspective)
19. Ensure information required by statute is available on the school web-site
20. Review how governors communicate with parents
21. To review the overall pattern and use of exclusions within the school and monitor behaviour
22. Ensure the effective use of sports funding
23. To adopt and annually review home-school agreements

In addition the Committee will:-

Consider, as appropriate, and make recommendations on other related matters not specifically delegated by the governing body.

Contribute to governing body and school self review with particular reference to the school Self Evaluation Form.

Monitor and evaluate appropriate sections of the School Development Plan.

Prepare for the governing body any appropriate report to parents (or others) on matters relating to the work of the Committee.

Agreed by the full governing body on 23rd June 2020.

Signed.....Dated.....